# Family Team Meeting QA

(Review Period: November 2010 – January 2011)

Nebraska Department of Health and Human Services

Report Date: February 2011

#### **Executive Summary**

#### Family Team Meeting (FTM) QA Review Period: November 2010 – January 2011

This document presents the findings from Family Team Meeting (FTM) QA reviews completed throughout the State during the months of November and December 2010 and January 2011. The Nebraska Continuous Quality Improvement (CQI) team identified the FTM QA review as an important activity for assessing the performance of each Service Area and the State as a whole with regard to achieving positive outcomes for children and their families.

#### **Background Information**

A Family Team Meeting (FTM) QA tool was developed by the Nebraska CQI team in the fall of 2009. The FTM tool is sectioned into four categories or items which include (1) Facilitator preparation, (2) Team membership and attendance, (3) Team member involvement, and (4) Facilitator effectiveness. There are several indicators under each of these four items. A five point likert scale is used to rate each item based on the responses to each of the indicators under the item. The five point likert scale ranges from 0-4 where: 0=none of the indicators for this item and 4=all of the indicators for this item. This methodology will allow us to perform a higher level of analysis of the data collected from the reviews.

The data collection for this project was pulled randomly from active cases by the individual child's name. A target of 120 Family Team Meetings (FTM) was planned to be observed throughout the State each quarter, starting in April 2010. The number of cases to be reviewed per Service Area was determined based on the proportion of youth served per Service Area. The total youth population is dispersed across the State as follows: Central 10%; Northern 10%; Western 10%; Eastern 40% and Southeast 30%. The number of cases that were to be reviewed each quarter was 12 each from Central, Northern and Western, 48 from Eastern and 36 from Southeast Service Area.

Due to several factors that led to meeting cancellations, the total number of cases that were reviewed during this period was less than expected in some of the Service Areas. The actual numbers of reviews completed per Service Area during this period was as follows: Central-11; Northern -9; Eastern-45; Southeast-35; and Western-12. The review took place after consent and approval was received from the family to allow a QA reviewer to observe the FTM. Please note that while consent was obtained from families to complete a review of 125 FTM's throughout the State, only 112 FTM QA's were counted as part of this report. Thirteen (13) of the FTM QA's were not completed due to the following reasons: Reviewer was unable to make it to the meeting (4); family refused to participate in QA review at the last minute (1); meeting was cancelled by the Service Coordinator (1), meeting was cancelled by the family (5), or meeting was cancelled due to inclement weather (2).

A conference call between the QA reviewer and the meeting facilitator(s), Department of Health and Human Services (DHHS) CFS Specialist and/or Contractor Service Coordinator, and their supervisor(s) took place in the days following the FTM. The QA reviewer discussed the results of the review, answered questions and provided feedback to the meeting facilitator(s) and their supervisor(s). In the previous reporting period, a decision was made to only count the FTM QA's in which both facilitators, DHHS CFS Specialist and Contractor Service Coordinator, were present for the meeting. Due to changes in roles and responsibilities for the DHHS CFS Specialists and the Contractor Service

Coordinators, an FTM QA was counted as part of the report during the current review period if at least one of the meeting facilitators was present for the meeting.

#### **Summary of Findings**

Data from the QA reviews during this period indicate the following:

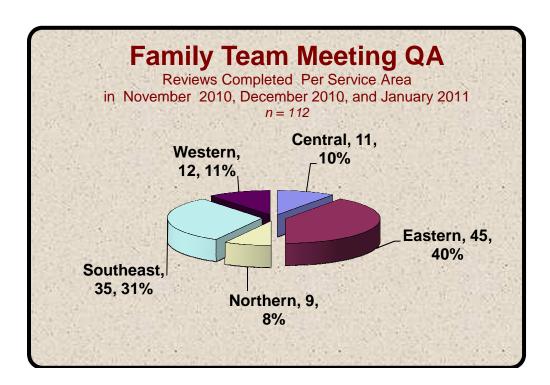
- Item 1 (Facilitator Preparation) All of the indicators for this item were evident in 62% (70 out of 112) of the reviews. The following indicator had the highest rating: "Was the facilitator prepared for the Family Team Meeting" (108 out of 112; 96%). The indicator with the lowest rating was "At the beginning of the meeting, the facilitator explained the purpose and goals of the current Family Team Meeting" (80 out of 112; 71%).
- Item 2 (Team Membership & Attendance) All of the indicators for this item were evident in 10% (11 out of 112) of the reviews. The following indicators had the highest ratings: "Child is a team member and present at the meeting" (58 out of 71; 82%) and "Mother is a team member and present at the meeting" (80 out of 99; 81%). The two indicators with the lowest ratings were "Father was a team member and present at the meeting" (24 out of 88; 27%) and "A key natural/informal support for the family is a team member and present" (28 out of 112; 25%).
- Item 3 (Team Member Involvement) All of the indicators for this item were evident in 10% (11 out of 112) of the reviews. The following indicators had the highest ratings: "Was the child actively involved in the Family Team Meeting" (59 out of 71; 83%) and "Was the mother actively involved in the Family Team Meeting" (81 out of 99; 82%). The two indicators with the lowest ratings were "Was the father actively involved in the Family Team Meeting" (24 out of 88; 27%) and "Was the key natural/informal support for the family actively involved in the Family Team Meeting" (27 out of 112; 24%).
- <u>Item 4 (Facilitator Effectiveness)</u> All of the indicators for this item were evident in 56% (63 out of 112) of the reviews. The following indicator had the highest rating: "**Did the facilitator demonstrate a respect for the family's values, beliefs, and traditions**" (110 out of 112; 98%) and the indicator with the lowest rating was "**Did the facilitator effectively assist the family in identifying and/or reviewing informal supports to help execute identified strategies**" (76 out of 112; 68%).

Note: Figures displayed in the tables and charts within the report may not total 100 percent due to rounding.

#### **REVIEW FINDINGS**

(Statewide)

The findings in this report were derived from QA reviews of 90 Family Team Meetings (FTM) throughout the State during the months of November and December 2010 and January 2011. Review results per Service Area can be found in the tables attached to this report.

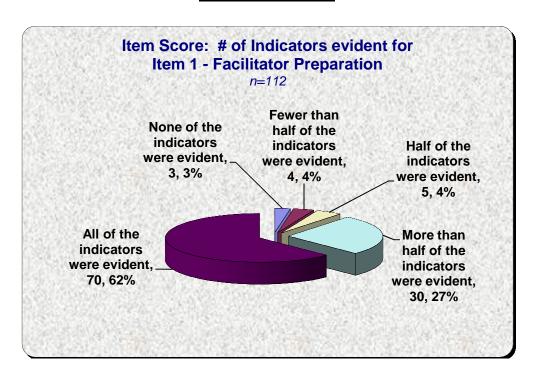


#### **General Information:**

- The average number of meeting attendees was 5.
- Length of Meeting:
  - Less than 1 hour
     1 to 1 ½ hours
     2 hours
     Over 2 hours
     = 70% (78 of 112)
     = 29% (32 of 112)
     = 2% (2 of 112)
     = 0% (0 of 112)
- Location of the Meeting:
  - o In the Family Home = 29% (33 of 90) o Not in the Family Home = 71% (79 of 90)

ITEM #1: Facilitator Preparation							
Indicator	%	#Yes	Total Applicable				
A.) At the beginning of the meeting, did the facilitator explain the purpose and goals of the current Family Team Meeting?	71%	80	112				
B.) Was the facilitator prepared for the Family Team Meeting?	96%	108	112				
C.) Did the facilitator have needed documents and materials prior to the meeting?	87%	71	82*				
D.) Did the facilitator summarize the Family Team Meeting content at the end of the meeting, including next steps, timeframes and responsibilities?	89%	100	112*				

<sup>\*</sup>The total number applicable may be less than 112 for indicators C and D due to NA responses for these indicators. -Reviewers would have rated indicator C as not applicable if the goals or agenda for the meeting did not demand any supporting documents.

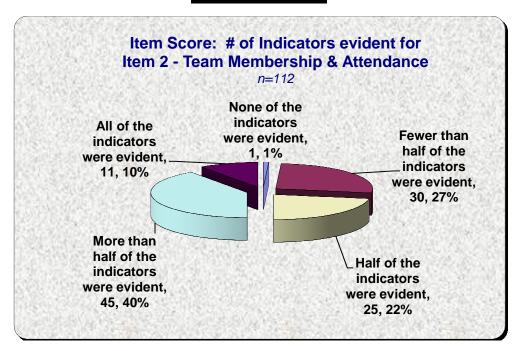


<sup>-</sup>Reviewers would have rated indicator D as not applicable if the meeting was the final Family Team Meeting for the Family.

Item #2: Team Membership & Attendance							
Indicator	%	#Yes	Total Applicable				
A.) Mother is a team member and present at the meeting.	81%	80	99*				
B.) Father is a team member and present at the meeting.	27%	24	88*				
C.) Child is a team member and present at the meeting.	82%	58	71*				
D.) A key natural/informal support for the family is a team member and present.	25%	28	112				
E.) Key out-of-home providers are team members and are present.	76%	59	78*				

<sup>\*</sup>The total number applicable may be less than 112 for indicators A, B, C & E due to NA responses for these indicators.

- b. The whereabouts of the mother/father was unknown, and the facilitator relays information that demonstrates concerted efforts to locate the mother.
- c. The mother/father was not involved in the child's life or in case planning in any way despite agency efforts to involve the mother/father, as relayed by the facilitator.
- d. The mother/father is deceased.
- e. The mother/father was incarcerated and in solitary confinement for 7 days prior to the Family Team Meeting. -Reviewers would have rated indicator C as not applicable if:
- The child was younger than age 9 or not developmentally appropriate to participate in case planning. -Reviewers would have rated indicator E as not applicable if:
  - The child was not in out of home care.



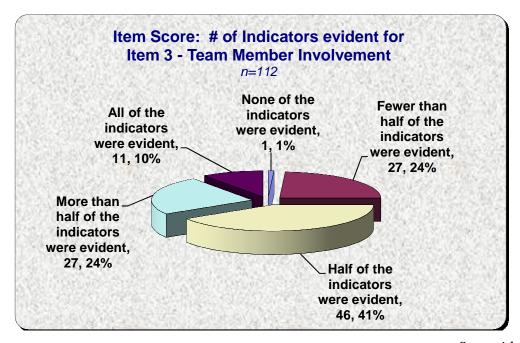
<sup>-</sup>Reviewers would have rated indicators A & B as not applicable if any of the following scenarios applied to the case:

a. Mother/father's rights have been terminated or relinquished.

Item #3: Team Member Involvement							
Indicator	%	#Yes	Total Applicable				
A.) Was the mother actively involved in the Family Team Meeting?	82%	81	99*				
B.) Was the father actively involved in the Family Team Meeting?	27%	24	88*				
C.) Was the child actively involved in the Family Team Meeting?	83%	59	71*				
D.) Was the key natural/informal support for the family actively involved in the Family Team Meeting?	24%	27	112				
E.) Was the key out of home provider actively involved in the team meeting?	81%	63	78*				

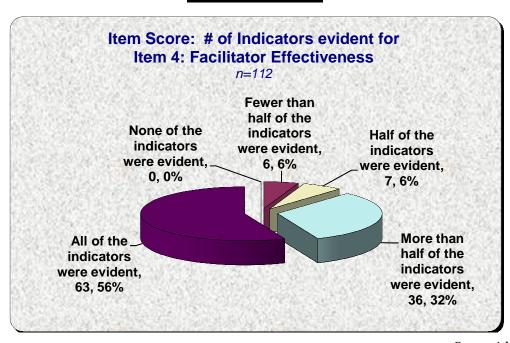
<sup>\*</sup>The total number applicable may be less than 112 for indicators A, B, C & E due to NA responses for these indicators. Reviewers would have rated indicators A & B as not applicable if any of the following scenarios applied to the case:

- a. Mother/father's rights have been terminated or relinquished.
- b. The whereabouts of the mother/father was unknown, and the facilitator relays information that demonstrates concerted efforts to locate the mother.
- c. The mother/father was not involved in the child's life or in case planning in any way despite agency efforts to involve the mother/father, as relayed by the facilitator.
- d. The mother/father is deceased.
- e. The mother/father was incarcerated and in solitary confinement for 7 days prior to the Family Team Meeting. Reviewers would have rated indicator C as not applicable if:
- The child was younger than age 9 or not developmentally appropriate to participate in case planning. Reviewers would have rated indicator E as not applicable if:
  - The child was not in out of home care.



Item #4: Facilitator Effectiveness							
Indicator	%	#Yes	Total Applicable				
A.) Was the facilitator able to effectively assist the team members in identifying and/or reviewing appropriate outcomes that are directly related to safety threats and/or Youth Level of Service/Case Management Inventory (YLS/CMI) elements OR if the permanency objective is no longer reunification or family preservation, which outcomes that are directly related to achieving the permanency objective.	87%	97	112				
B.) Was the facilitator able to effectively assist the team member in identifying and/or reviewing appropriate needs that are directly related to outcomes?	94%	105	112				
C.) Was the facilitator able to effectively assist the team members in identifying and/or reviewing appropriate strategies that are directly related to the identified needs?	93%	104	112				
D.) Was the facilitator able to effectively assist the team members in identifying appropriate functional strengths to help execute identified strategies?	81%	91	112				
E.) Did the facilitator effectively assist the family in identifying and/or reviewing informal supports to help execute identified strategies?	68%	76	112				
F.) Did the facilitator demonstrate a respect for the family's values, beliefs, and traditions?	98%	110	112				
G.) Was the facilitator able to manage disagreement and conflict and elicit underlying interests, needs, and motivations of team members?	86%	32	37*				

<sup>\*</sup>The total number applicable may be less than 112 for indicator G due to NA responses for this indicator. Reviewers would have rated this indicator as not applicable if there was no conflict or disagreement during the meeting.



### Family Team Meeting QA

Review Period: November 2010 - January 2011

## Results by: Service Area

Note: Results for ESA are reported for the entire Service Area and by DHHS and each Contractor (KVC and NFC).

#### **NOTES:**

\*The total number applicable for indicators C and D under item 1 may be less than the total number applicable for the other indicators under this item due to NA responses for these indicators. Reviewers would have rated indicator C as not applicable if the goals or agenda for the meeting did not demand any supporting documents.

Reviewers would have rated indicator D as not applicable if the meeting was the final Family Team Meeting for the family.

\*The total number applicable for indicators A, B, C & E under items 2 and 3 may be less than the total number applicable for the other indicators under these items due to NA responses for these indicators.

Reviewers would have rated indicators A & B as not applicable if any of the following scenarios applied to the case:

- a. Mother/father's rights have been terminated or relinquished.
- b. The whereabouts of the mother/father was unknown, and the facilitator relays information that demonstrates concerted efforts to locate the mother/father.
- c. The mother/father was not involved in the child's life or in case planning in any way despite agency efforts to involve the mother/father, as relayed by the facilitator.
- d. The mother/father is deceased.
- e. The mother/father was incarcerated and in solitary confinement for 7 days prior to the Family Team Meeting.

#### Reviewers would have rated indicator C as not applicable if:

• The child was younger than age 9 or not developmentally appropriate to participate in case planning.

Reviewers would have rated indicator E as not applicable if:

• The child was not in out of home care.

\*The total number applicable for indicator G under item 4 may be less than the total number applicable for the other indicators under this item due to NA responses for this indicator.

Reviewers would have rated indicator G as not applicable if there was no conflict or disagreement during the meeting.

**TEM 4** 

			Central Service A	rea		
				‡ of Planne	d Reviews	11
Report .	Period: 1	Vovembe	r 2010 - January 2011	#	Cancelled	0
	Nu	mber of l	Meeting Attendees:	Average	Entered	Total Applic
* All att	endees inc	luding CF.	S Specialist, Service Coordinator and/or meeting facilitator.	6	11	64
	CFS Spe	ecialist wa	as Present at the Meeting:	%	#Yes	Total Applic
		CF	100%	11	11	
		Lengt	%	#Yes	Total Applic	
			Less than 1 hour	73%	8	11
			1 and half hours	27%	3	11
			2 hours	0%	0	11
			Over 2 hours	0%	0	11
		Locati	on of Meeting:	%	#Yes	Total Applic
			In the Family Home	0%	0	11
			Not in the Family Home	100%	11	11
		I	TEM #1: Facilitator Prepara	ation		
		I	ndicator	%	#Yes	Total Applic
			eting, did the facilitator explain the at Family Team Meeting?	64%	7	11
B.) Was th	ne facilitato	or prepared	for the Family Team Meeting?	100%	11	11
C.) Did th		or have nee	eded documents and materials prior to	73%	8	11
D.) Did th	e facilitato		ze the Family Team Meeting content at	91%	10	11
the end of responsibi		ig, includii	ng next steps, timeframes and			
responsion	inties:		Item #1 Score			
%	Yes	Total	# of Indicators Eviden	t		
0%	0	11	0 = None of the indicators were evident	. 1		
9%	1	11	I = Fewer than half of the indicators were e	evident		
9%	1	11	2 = Half of the indicators were evident	vidant		
27%	3	11	3 = More than half of the indicators were evident.	лаепт		
55%	6	11	4 = All of the indicators were evident			

		Item	#2: Team Membership & Att	tendanc	ee	
	-		Indicator	%	#Yes	Total Applic
A.) Mothe	er is a team		and present at the meeting.	70%	7	10
R ) Father	is a team	member ar	nd present at the meeting.	25%	2	8
B.) I diller	is a team	incinoci ai	id present at the meeting.	23 / 0	2	0
C.) Child	is a team n	nember an	d present at the meeting.	100%	8	8
D.) A key natural/informal support for the family is a team member and present.				1	11	
•	ut-of-home	providers	are team members and are present.	86%	6	7
			Item #2 Score			
<b>%</b>	Yes	Total	# of Indicators Eviden	t		
0%	0	11	0 = None of the indicators were evident			
36%	4	11	I = Fewer than half of the indicators were e	vident		
9%	1	11	2 = Half of the indicators were evident			
45%	5	11	3 = More than half of the indicators were ev	rident		
9%	1	11	$4 = All  ext{ of the indicators were evident}$			
		It	em #3: Team Member Involv	ement		
			Indicator	%	#Yes	Total Applic
A.) Was th	he mother		Indicator volved in the Family Team Meeting?	<b>% 70%</b>	#Yes 7	Total Applic 10
		actively in				
B.) Was th	he father ac	actively in	volved in the Family Team Meeting?	70%	7	10
B.) Was th	he father ac	actively invetively invetively invetively invetival/inform	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively	70%	7 2	10
B.) Was the C.) Was the D.) Was the involved in E.) Was the E.) Was the E.)	he father ache child ache key natu	actively invertively invertively invertively invertively invertible.	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively	70% 25% 100%	7 2 8	10 8 8
B.) Was th C.) Was th D.) Was th involved i	he father ache child ache key natu	actively invertively invertively invertively invertively invertible.	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  hal support for the family actively  Meeting?	70% 25% 100% 9%	7 2 8 1	10 8 8 11
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	he father ache child ache key natural the Familine key out	actively investively investively involutely involutely involutely involutely involutely Team Northorne particular to the	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively  Meeting?  rovider actively involved in the team	70% 25% 100% 9% 86%	7 2 8 1	10 8 8 11
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	he father ache child ache key natural the Familia key out	actively investively investively investively investigated in the control of the c	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score	70% 25% 100% 9% 86%	7 2 8 1	10 8 8 11
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	he father ache child ache key natural the Familine key out	actively investively investively involutely involutely involutely involutely involutely Team Northorne particular to the	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Eviden	70% 25% 100% 9% 86%	7 2 8 1	10 8 8 11
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	he father ache child ache key natural the Familia he key out	actively invertively invertively invertively invertively invertible.  Total  11	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Eviden  0 = None of the indicators were evident	70% 25% 100% 9% 86%	7 2 8 1	10 8 8 11

4 = All of the indicators were evident

11

9%

			Item #4: Facilitator Effective	ness		
		]	Indicator	%	#Yes	Total Applic
identifying related to Managem objective	g and/or re safety thre ent Invento is no longe	viewing apats and/or ory (YLS/Or or reunifica	effectively assist the team members in oppropriate outcomes that are directly Youth Level of Service/Case CMI) elements OR if the permanency tion or family preservation, with ed to achieving the permanency	82%	9	11
	g and/or re		effectively assist the team member in oppropriate needs that are directly related	91%	10	11
identifying		viewing ap	effectively assist the team members in oppropriate strategies that are directly	91%	10	11
	g appropria		effectively assist the team members in nal strengths to help execute identified	100%	11	11
			ly assist the family in identifying and/or help execute identified strategies?	27%	3	11
	e facilitato d tradition		rate a respect for the family's values,	100%	11	11
			manage disagreement and conflict and ls, and motivations of team members?	100%	4	4
			Item #4: Score			
%	Yes	Total	# of Indicators Eviden	ıt		
0%	0	11	0 = None of the indicators were evident			
9%	1	11	I = Fewer than half of the indicators were of	evident		
0%	0	11	2 = Half of the indicators were evident			
64%	7	11	3 = More than half of the indicators were e	vident		
27%	3	11	4 = All of the indicators were evident			

	Eas	tern Service Area	(AL	L)	
		Total	# of Planne	ed Reviews	53
Report Period: N	lovembe	r 2010 - January 2011	#	: Cancelled	8
Nui	mber of l	Meeting Attendees:	Average	Entered	Total Applic
* All attendees incl	uding CF	S Specialist, Service Coordinator and/or meeting facilitator.	5	45	234
CFS Spe	cialist wa	as Present at the Meeting:	%	#Yes	Total Applic
	CF	53%	24	45	
	Leng	th of Meeting:	%	#Yes	Total Applic
		Less than 1 hour	80%	36	45
		1 and half hours	18%	8	45
		2 hours	2%	1	45
		Over 2 hours	0%	0	45
	Locati	on of Meeting:	%	#Yes	Total Applic
		In the Family Home	36%	16	45
		Not in the Family Home	64%	29	45
		ITEM #1: Facilitator Prepar	ation		
	]	ndicator	%	#Yes	<b>Total Applic</b>
		eting, did the facilitator explain the at Family Team Meeting?	69%	31	45
B.) Was the facilitato	r prepared	for the Family Team Meeting?	93%	42	45
C.) Did the Facilitato the meeting?	r have nee	eded documents and materials prior to	84%	27	32
D.) Did the facilitator		ze the Family Team Meeting content at ng next steps, timeframes and	93%	42	45
		Item #1 Score			
% Yes	Total	# of Indicators Eviden	nt		
<b>4%</b> 2	45	0 = None of the indicators were evident			
<b>0%</b> 0	45	I = Fewer than half of the indicators were expression of the indicators where expression is the state of th	evident		
<b>7%</b> 3	45	2 = Half of the indicators were evident			
<b>27%</b> 12	45	3 = More than half of the indicators were ev	vident		
<b>62%</b> 28	45	4 = All of the indicators were evident			

		Item	n #2: Team Membership & At	tendan	ce	
		]	Indicator	%	#Yes	Total Applic
A.) Mothe	er is a team	member a	and present at the meeting.	78%	29	37
B.) Father	is a team	member ar	nd present at the meeting.	18%	6	34
C.) Child	is a team n	nember and	d present at the meeting.	77%	20	26
present.				29%	13	45
E.) Key or	ut-of-home	e providers	are team members and are present.	37		
			Item #2 Score			
<b>%</b>	Yes	Total	# of Indicators Eviden	at .		
2%	1	45	0 = None of the indicators were evident			1
31%	14	45	I = Fewer than half of the indicators were e	vident		1
22%	10	45	2 = Half of the indicators were evident			1
33%	15	45	3 = More than half of the indicators were ev	rident		
11%	5	45	4 = All of the indicators were evident			
		I	tem #3: Team Member Involv	ement		
			tem #3: Team Member Involv Indicator	ement %	#Yes	Total Applic
A.) Was th	he mother	]			# <b>Yes</b> 29	Total Applic 37
		actively in	Indicator	%		
B.) Was tl	ne father a	actively in	Indicator volved in the Family Team Meeting?	% 78%	29	37
B.) Was the C.) Was the D.) Was the	ne father ac ne child ac	actively in ctively invo	Indicator volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? nal support for the family actively	% 78% 18%	29 6	37
B.) Was the C.) Was the D.) Was the involved in	ne father ac ne child ac ne key natu n the Fam	actively in ctively invo tively invo ural/inform ily Team N	Indicator volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? nal support for the family actively	% 78% 18% 81%	29 6 21	37 34 26
B.) Was the C.) Was the D.) Was the involved in E.) Was the E.)	ne father ac ne child ac ne key natu n the Fam	actively in ctively invo tively invo ural/inform ily Team N	Indicator volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? nal support for the family actively Meeting?	% 78% 18% 81% 29%	29 6 21 13	37 34 26 45
B.) Was the C.) Was the D.) Was the involved in E.) Was the	ne father ac ne child ac ne key natu n the Fam	actively in ctively invo tively invo ural/inform ily Team N	Indicator volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? nal support for the family actively Meeting? rovider actively involved in the team	% 78% 18% 81% 29% 76%	29 6 21 13	37 34 26 45
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	ne father ac ne child ac ne key natu n the Fami ne key out	actively involutively involutely involutely involutely involutely involutely involutely Team Nof home properties.	Indicator volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? nal support for the family actively Meeting? rovider actively involved in the team  Item #3 Score	% 78% 18% 81% 29% 76%	29 6 21 13	37 34 26 45
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	ne father ache child ache key natun the Famine key out	actively involutively involutional/informally Team Nof home processing the second seco	Indicator volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? nal support for the family actively Meeting? rovider actively involved in the team  Item #3 Score  # of Indicators Eviden	% 78% 18% 81% 29% 76%	29 6 21 13	37 34 26 45
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	ne father ache key naturn the Familie key out	actively involved in the control of home process of the control of	Indicator volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? nal support for the family actively Meeting? rovider actively involved in the team  Item #3 Score  # of Indicators Eviden  0 = None of the indicators were evident	% 78% 18% 81% 29% 76%	29 6 21 13	37 34 26 45
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?  % 2% 27%	ne father ache child ache key naturn the Famine key out  Yes  1  12	actively involutively involutional informatily Team North home processing to the second secon	Indicator volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? nal support for the family actively Meeting? rovider actively involved in the team  Item #3 Score  # of Indicators Eviden  0 = None of the indicators were evident  I = Fewer than half of the indicators were e	% 78% 18% 81% 29% 76%	29 6 21 13	37 34 26 45

			Item #4: Facilitator Effective	eness		
		]	Indicator	%	#Yes	Total Applic
identifying related to Managem objective	g and/or re safety thre ent Invento is no longe	viewing apats and/or ory (YLS/Or or reunifica	effectively assist the team members in oppropriate outcomes that are directly Youth Level of Service/Case CMI) elements OR if the permanency tion or family preservation, with ed to achieving the permanency	84%	38	45
	ne facilitate g and/or re es?		96%	43	45	
identifying		viewing ap	effectively assist the team members in oppropriate strategies that are directly	96%	43	45
	g appropria		effectively assist the team members in nal strengths to help execute identified	76%	34	45
			ly assist the family in identifying and/or help execute identified strategies?	71%	32	45
	e facilitato d tradition		rate a respect for the family's values,	98%	44	45
			manage disagreement and conflict and ls, and motivations of team members?	82%	9	11
			Item #4: Score			
%	Yes	Total	# of Indicators Eviden	ıt		
0%	0	45	0 = None of the indicators were evident			
4%	2	45	I = Fewer than half of the indicators were of	evident		
7%	3	45	2 = Half of the indicators were evident			
33%	15	45	3 = More than half of the indicators were e	vident		
56%	25	45	4 = All of the indicators were evident			

		Eas	tern Service Area	(HH	(S)	
			Total	# of Planne	ed Reviews	3
Report !	Period: 1	Novembe	r 2010 - January 2011	#	Cancelled	0
Note: FTM	I Reviews fo	or HHS Ca	ses began in January 2011		•	
	Nu	mber of	Meeting Attendees:	Average	Entered	Total Applic
* All att	endees inc	luding CF.	S Specialist, Service Coordinator and/or meeting facilitator.	4	3	12
	CFS Spe	ecialist wa	as Present at the Meeting:	%	#Yes	Total Applic
		CF	67%	2	3	
		Lengt	%	#Yes	Total Applic	
			Less than 1 hour	33%	1	3
			1 and half hours	67%	2	3
			2 hours	0%	0	3
			Over 2 hours	0%	0	3
		Locati	on of Meeting:	%	#Yes	Total Applic
			In the Family Home	0%	0	3
			Not in the Family Home	100%	3	3
		]	ITEM #1: Facilitator Prepar	ation		
		I	ndicator	%	#Yes	Total Applic
-			eting, did the facilitator explain the at Family Team Meeting?	67%	2	3
B.) Was th	ne facilitato	or prepared	for the Family Team Meeting?	100%	3	3
C.) Did th		or have nee	eded documents and materials prior to	100%	3	3
· ·	the meetin		ze the Family Team Meeting content at ng next steps, timeframes and	100%	3	3
			Item #1 Score			
%	Yes	Total	# of Indicators Eviden	nt		
0%	0	3	0 = None of the indicators were evident			
0%	0	3	$I = F$ ewer than half of the indicators were $\alpha$	evident		
0%	0	3	2 = Half of the indicators were evident			
33%	1	3	3 = More than half of the indicators were e	vident		
67%	2	3	4 = All of the indicators were evident			

		Item	#2: Team Membership & At	tendan	ce	
		]	Indicator	%	#Yes	Total Applic
A.) Mothe	er is a team	member a	and present at the meeting.	100%	1	1
B.) Father	r is a team	member ar	nd present at the meeting.	0%	0	1
C.) Child	is a team r	nember an	d present at the meeting.	100%	1	1
D.) A key present.	D.) A key natural/informal support for the family is a team member and present.					3
	ut-of-home	e providers	are team members and are present.	re team members and are present. 67% 2		
			Item #2 Score			
%	Yes	Total	# of Indicators Eviden	nt		
0%	0	3	0 = None of the indicators were evident			1
33%	1	3	I = Fewer than half of the indicators were e	evident		
33%	1	3	2 = Half of the indicators were evident			
33%	1	3	3 = More than half of the indicators were even	vident		1
0%	0	3	4 = All of the indicators were evident			1
		It	tem #3: Team Member Involv	ement		
		]	Indicator	%	#Yes	Total Applic
A.) Was t	he mother	actively in	volved in the Family Team Meeting?	100%	1	1
B.) Was the father actively involved in the Family Team Meeting?						
B.) was t	he father a	ctively inv	olved in the Family Team Meeting?	0%	0	1
			olved in the Family Team Meeting?	100%	1	1
C.) Was the	he child ac	tively invo	olved in the Family Team Meeting?  nal support for the family actively			
C.) Was the D.) Was the involved in E.) Was the E.)	he child ac he key nati in the Fami	tively invo	olved in the Family Team Meeting?  nal support for the family actively	100%	1	1
C.) Was the D.) Was the involved in	he child ac he key nati in the Fami	tively invo	olved in the Family Team Meeting?  nal support for the family actively  Meeting?	100%	1 0	3
C.) Was the D.) Was the involved in E.) Was the E.)	he child ac he key nati in the Fami	tively invo	plved in the Family Team Meeting?  mal support for the family actively Meeting?  rovider actively involved in the team	100% 0% 100%	1 0	3
C.) Was the D.) Was the involved in E.) Was the meeting?	he child ac he key natu in the Fami he key out	tively invo	plved in the Family Team Meeting?  mal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score	100% 0% 100%	1 0	3
C.) Was the D.) Was the involved in E.) Was the meeting?	he child ache key naturn the Familian the key out	tively involutional investment of the property	Item #3 Score  # of Indicators Eviden	100% 0% 100%	1 0	3
C.) Was the D.) Was the involved in E.) Was the meeting?	he child ache key naturn the Familian the key out  Yes  0	tively invo	olved in the Family Team Meeting?  nal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Evident  0 = None of the indicators were evident	100% 0% 100%	1 0	3
C.) Was the D.) Was the involved in E.) Was the meeting?  % 0% 0%	he child ache key naturn the Familie key out  Yes  0 0	tively involutional distribution in the control of	al support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Eviden  0 = None of the indicators were evident  I = Fewer than half of the indicators were e	100% 0% 100%	1 0	3

			Item #4: Facilitator Effective	eness		
		]	Indicator	%	#Yes	Total Applic
identifying related to Managemobjective i	g and/or re safety thre ent Invento s no longe	viewing apats and/or ory (YLS/Or r reunifica	effectively assist the team members in oppropriate outcomes that are directly Youth Level of Service/Case CMI) elements OR if the permanency ation or family preservation, with ed to achieving the permanency	100%	3	3
	g and/or re		effectively assist the team member in oppropriate needs that are directly related	100%	3	3
identifying		viewing ap	effectively assist the team members in oppropriate strategies that are directly	100%	3	3
	g appropria		effectively assist the team members in nal strengths to help execute identified	100%	3	3
			ly assist the family in identifying and/or help execute identified strategies?	100%	3	3
	e facilitator d tradition		rate a respect for the family's values,	100%	3	3
			manage disagreement and conflict and ls, and motivations of team members?	NA	NA	NA
			Item #4: Score			
<b>%</b>	Yes	Total	# of Indicators Eviden	ıt		
0%	0	3	0 = None of the indicators were evident			
0%	0	3	I = Fewer than half of the indicators were expression of the state o	evident		
0%	0	3	2 = Half of the indicators were evident			
0%	0	3	3 = More than half of the indicators were even	vident		
100%	3	3	4 = All of the indicators were evident			

Eastern Service Area	(KV	<b>C</b> )	
Total	# of Planne	ed Reviews	28
Report Period: November 2010 - January 2011	-	: Cancelled	3
Number of Meeting Attendees:	Average	Entered	Total Applic
* All attendees including CFS Specialist, Service Coordinator and/or meeting facilitator.	5	25	124
CFS Specialist was Present at the Meeting:	%	#Yes	Total Applic
CFS Specialist was Present at the Meeting:	68%	17	25
Length of Meeting:	%	#Yes	Total Applic
Less than 1 hour	84%	21	25
1 and half hours	12%	3	25
2 hours	4%	1	25
Over 2 hours	0%	0	25
Location of Meeting:	%	#Yes	Total Applic
In the Family Home	40%	10	25
Not in the Family Home	60%	15	25
ITEM #1: Facilitator Prepar	ation		
Indicator	%	#Yes	Total Applic
A.) At the beginning of the meeting, did the facilitator explain the purpose and goals of the current Family Team Meeting?	68%	17	25
B.) Was the facilitator prepared for the Family Team Meeting?	92%	23	25
C.) Did the Facilitator have needed documents and materials prior to the meeting?	79%	15	19
D.) Did the facilitator summarize the Family Team Meeting content at the end of the meeting, including next steps, timeframes and responsibilities?	92%	23	25
Item #1 Score			
% Yes Total # of Indicators Evide	nt		
8% $2$ $0$ = None of the indicators were evident			
0% 0 25 $I = Fewer than half of the indicators were$	evident		
8% $2$ $25$ $2 = Half of the indicators were evident$			
<b>20%</b> 5 25 $3 = More than half of the indicators were expression 3 = More than half of the indicators where expression 3 = More than half of the indicators where expression 3 = More than half of the indicators where expression 3 = More than half of the indicators where expression 3 = More than half of the indicators where expression 3 = More than half of the indicators where expression 3 = More than half of the indicators where expression 3 = More than half of the indicators where expression 3 = More than half of the indicators where expression 3 = More than half of the indicators where expression 3 = More than half of the indicators where expression 3 = More than half of the indicators where expression 3 = More than half of the indicators where expression 3 = More than half of the indicators where expression 3 = More than half of the indicators where the indicator of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicator where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the indicators where 3 = More than half of the in$	vident		
<b>64%</b> 16 25 $4 = \text{All of the indicators were evident}$			

		Item	#2: Team Membership & At	tendan	ce	
		]	Indicator	%	#Yes	Total Applic
A.) Mothe	er is a team	member a	and present at the meeting.	74%	17	23
B.) Father	r is a team	member ar	nd present at the meeting.	13%	3	23
C.) Child	is a team r	nember and	d present at the meeting.	<b>79%</b>	11	14
D.) A key present.	natural/in	formal sup	port for the family is a team member and	32%	8	25
1	ut-of-home	e providers	are team members and are present.	74%	14	19
			Item #2 Score			
%	Yes	Total	# of Indicators Eviden	t		
0%	0	25	0 = None of the indicators were evident			1
40%	10	25	I = Fewer than half of the indicators were e	vident		
24%	6	25	2 = Half of the indicators were evident			
32%	8	25	3 = More than half of the indicators were ev	rident		1
4%	1	25	$4 = All  ext{ of the indicators were evident}$			
		•				
		I	tem #3: Team Member Involv	ement		
	_		tem #3: Team Member Involv Indicator	ement %	#Yes	Total Applic
A.) Was t	he mother	1			# <b>Yes</b> 17	Total Applic 23
		actively in	Indicator	%		
B.) Was th	he father a	actively in	Indicator volved in the Family Team Meeting?	% 74%	17	23
B.) Was the C.) Was the D.) Was the	he father a	actively in ctively invo	Volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively	% 74% 13%	3	23
B.) Was the C.) Was the D.) Was the involved in	he father ache child ache key natu	actively in ctively invo tively invo ural/inform ily Team N	Volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively	% 74% 13% 79%	17 3 11	23 23 14
B.) Was the C.) Was the D.) Was the involved in E.) Was the	he father ache child ache key natu	actively in ctively invo tively invo ural/inform ily Team N	Indicator volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? all support for the family actively Meeting?	% 74% 13% 79% 32%	17 3 11 8	23 23 14 25
B.) Was the C.) Was the D.) Was the involved in E.) Was the	he father ache child ache key natu	actively in ctively invo tively invo ural/inform ily Team N	Indicator volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? all support for the family actively Meeting? rovider actively involved in the team	% 74% 13% 79% 32% 74%	17 3 11 8	23 23 14 25
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	he father ache child ache key naturn the Familine key out	actively involutively involutely involutely involutely involutely involutely involutely Team Nof home properties.	Indicator volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? nal support for the family actively Meeting? rovider actively involved in the team  Item #3 Score	% 74% 13% 79% 32% 74%	17 3 11 8	23 23 14 25
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	he father ache child ache key natural the Familian the key out	actively involutively involutional/informally Team Nof home processing the second seco	Indicator volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? nal support for the family actively Meeting? rovider actively involved in the team  Item #3 Score  # of Indicators Eviden	% 74% 13% 79% 32% 74%	17 3 11 8	23 23 14 25
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	he father ache child ache key natural the Familie key out	actively involutively involutely involutely involutely involutely involutely involutely Team North of home processing to the second sec	Indicator volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? nal support for the family actively Meeting? rovider actively involved in the team  Item #3 Score  # of Indicators Eviden  0 = None of the indicators were evident	% 74% 13% 79% 32% 74%	17 3 11 8	23 23 14 25
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?  % 0% 40%	he father ache he key natural the Familian the Familian he key out   Yes  0  10	actively involutively involutively involutial/informally Team Nof home processing to the second seco	Indicator volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? nal support for the family actively Meeting? rovider actively involved in the team  Item #3 Score  # of Indicators Eviden  0 = None of the indicators were evident  I = Fewer than half of the indicators were e	% 74% 13% 79% 32% 74%	17 3 11 8	23 23 14 25

			Item #4: Facilitator Effective	eness		
		]	ndicator	%	#Yes	Total Applic
identifying related to Managem objective	g and/or re safety thre ent Invento is no longe	viewing apats and/or ory (YLS/Or or reunifica	effectively assist the team members in oppropriate outcomes that are directly Youth Level of Service/Case CMI) elements OR if the permanency tion or family preservation, with ed to achieving the permanency	88%	22	25
	g and/or re		effectively assist the team member in oppropriate needs that are directly related	92%	23	25
identifying		viewing ap	effectively assist the team members in oppropriate strategies that are directly	96%	24	25
	g appropria		effectively assist the team members in nal strengths to help execute identified	72%	18	25
			ly assist the family in identifying and/or help execute identified strategies?	68%	17	25
	e facilitato d tradition		rate a respect for the family's values,	100%	25	25
			manage disagreement and conflict and ls, and motivations of team members?	83%	5	6
			Item #4: Score			
%	Yes	Total	# of Indicators Eviden	nt		
0%	0	25	0 = None of the indicators were evident			
4%	1	25	I = Fewer than half of the indicators were a	evident		
12%	3	25	2 = Half of the indicators were evident			
32%	8	25	3 = More than half of the indicators were e	vident		
52%	13	25	4 = All of the indicators were evident			

		Eas	tern Service Area	(NF	C)	
				# of Planne	ed Reviews	22
Report P	eriod: I	<i>Novembe</i>	r 2010 - January 2011	#	Cancelled	5
	Nu	mber of l	Meeting Attendees:	Average	Entered	<b>Total Applic</b>
* All atter	ndees incl	luding CF	S Specialist, Service Coordinator and/or meeting facilitator.	6	17	98
	CFS Spe	cialist wa	as Present at the Meeting:	%	#Yes	Total Applic
		CF	S Specialist was Present at the Meeting:	29%	5	17
		Lengt	th of Meeting:	%	#Yes	Total Applic
			Less than 1 hour	82%	14	17
			1 and half hours	18%	3	17
			2 hours	0%	0	17
			Over 2 hours	0%	0	17
		Locati	on of Meeting:	%	#Yes	Total Applic
			In the Family Home	35%	6	17
			Not in the Family Home	65%	11	17
		]	ITEM #1: Facilitator Prepar	ation		
		I	ndicator	%	#Yes	Total Applic
	-		eting, did the facilitator explain the t Family Team Meeting?	71%	12	17
B.) Was the	facilitato	or prepared	for the Family Team Meeting?	94%	16	17
C.) Did the the meeting		or have nee	eded documents and materials prior to	90%	9	10
	he meetin		ze the Family Team Meeting content at ng next steps, timeframes and	94%	16	17
			Item #1 Score			
%	Yes	Total	# of Indicators Eviden	nt		
0%	0	17	0 = None of the indicators were evident			
0%	0	17	I = Fewer than half of the indicators were of the indicators where of the indicators were of the indicators where the indicators were of the indicators	evident		
6%	1	17	2 = Half of the indicators were evident			
35%	6	17	3 = More than half of the indicators were e	vident		
59%	10	17	4 = All of the indicators were evident			

		Item	a #2: Team Membership & At	tendan	ce	
		]	Indicator	%	#Yes	Total Applic
A.) Mothe	er is a team	member a	and present at the meeting.	85%	11	13
B.) Father	is a team	member ar	nd present at the meeting.	30%	3	10
C.) Child	is a team n	nember and	d present at the meeting.	73%	8	11
D.) A key present.	natural/in	formal sup	port for the family is a team member and	29%	5	17
1	ut-of-home	e providers	are team members and are present.	67%	10	15
			Item #2 Score			
%	Yes	Total	# of Indicators Eviden	t		
6%	1	17	0 = None of the indicators were evident			
18%	3	17	I = Fewer than half of the indicators were e	vident		
18%	3	17	2 = Half of the indicators were evident			
35%	6	17	3 = More than half of the indicators were ev	rident		
24%	4	17	$4 = All  ext{ of the indicators were evident}$			
		It	tem #3: Team Member Involv	ement		
		]	Indicator	%	#Yes	Total Applic
A.) Was t	he mother		Indicator volved in the Family Team Meeting?	% 85%	# <b>Yes</b> 11	Total Applic  13
		actively in				
B.) Was th	he father a	actively in	volved in the Family Team Meeting?	85%	11	13
B.) Was the C.) Was the D.) Was the	ne father ac ne child ac	actively in	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively	85% 30%	3	13
B.) Was the C.) Was the D.) Was the involved in E.) Was the	ne father ac ne child ac he key natu n the Fami	actively in ctively invo tively invo ural/inform ily Team N	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively	85% 30% 82%	11 3 9	13 10 11
B.) Was the C.) Was the D.) Was the involved in E.) Was the	ne father ac ne child ac he key natu n the Fami	actively in ctively invo tively invo ural/inform ily Team N	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  hal support for the family actively  Meeting?	85% 30% 82% 29%	11 3 9 5	13 10 11 17
B.) Was the C.) Was the D.) Was the involved in E.) Was the	ne father ac ne child ac he key natu n the Fami	actively in ctively invo tively invo ural/inform ily Team N	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively  Meeting?  rovider actively involved in the team	85% 30% 82% 29% 73%	11 3 9 5	13 10 11 17
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	he father ache child ache key natun the Fami	actively involutively involutely involutely involutely involutely involutely involutely Team Nof home properties.	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score	85% 30% 82% 29% 73%	11 3 9 5	13 10 11 17
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	he father ache child ache key natun the Famine key out	actively involutely involutely involutely involutely involutely involutely involutely Team Nof home processing the second of the second involutely Total	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Eviden	85% 30% 82% 29% 73%	11 3 9 5	13 10 11 17
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	he father ache child ache key natun the Famine key out	actively involutively involution in the control of	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Eviden  0 = None of the indicators were evident	85% 30% 82% 29% 73%	11 3 9 5	13 10 11 17
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?  % 6% 12%	he father ache child ache key naturn the Famine key out  Yes  1 2	actively involutely involutely involutely involutely involutely involutely involutely Team Nof home processing the second	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Eviden  0 = None of the indicators were evident  I = Fewer than half of the indicators were e	85% 30% 82% 29% 73%	11 3 9 5	13 10 11 17

			Item #4: Facilitator Effective	eness		
		]	Indicator	%	#Yes	Total Applic
identifying related to Managemobjective i	g and/or re safety thre ent Invento is no longe	viewing a ats and/or ory (YLS/or r reunifica	effectively assist the team members in oppropriate outcomes that are directly Youth Level of Service/Case CMI) elements OR if the permanency ation or family preservation, with eed to achieving the permanency	76%	13	17
	g and/or re		effectively assist the team member in oppropriate needs that are directly related	100%	17	17
identifying		viewing a	effectively assist the team members in oppropriate strategies that are directly	94%	16	17
	g appropria		effectively assist the team members in nal strengths to help execute identified	76%	13	17
			ly assist the family in identifying and/or help execute identified strategies?	71%	12	17
*	e facilitato d tradition		rate a respect for the family's values,	94%	16	17
· ·			manage disagreement and conflict and ds, and motivations of team members?	80%	4	5
			Item #4: Score			
%	Yes	Total	# of Indicators Eviden	ıt		
0%	0	17	0 = None of the indicators were evident			
6%	1	17	I = Fewer than half of the indicators were of the indicators where the indicators were of the indicators	evident		
0%	0	17	2 = Half of the indicators were evident			
41%	7	17	3 = More than half of the indicators were e	vident		
53%	9	17	$4 = All  ext{ of the indicators were evident}$			

Northern Service A	Area		
Total	# of Planne	d Reviews	12
Report Period: November 2010 - January 2011	#	Cancelled	3
Number of Meeting Attendees:	Average	Entered	Total Applic
* All attendees including CFS Specialist, Service Coordinator and/or meeting facilitator.	6	9	51
CFS Specialist was Present at the Meeting:	%	#Yes	Total Applic
CFS Specialist was Present at the Meeting:	100%	9	9
Length of Meeting:	%	#Yes	<b>Total Applic</b>
Less than 1 hour	89%	8	9
1 and half hours	11%	1	9
2 hours	0%	0	9
Over 2 hours	0%	0	9
<b>Location of Meeting:</b>	%	#Yes	Total Applic
In the Family Home	33%	3	9
Not in the Family Home	67%	6	9
ITEM #1: Facilitator Prepar	ation		
Indicator	%	#Yes	Total Applic
A.) At the beginning of the meeting, did the facilitator explain the purpose and goals of the current Family Team Meeting?	78%	7	9
B.) Was the facilitator prepared for the Family Team Meeting?	100%	9	9
C.) Did the Facilitator have needed documents and materials prior to the meeting?	100%	7	7
D.) Did the facilitator summarize the Family Team Meeting content at the end of the meeting, including next steps, timeframes and responsibilities?	100%	9	9
Item #1 Score			
% Yes Total # of Indicators Eviden	nt		
0% 0 9 0 = None of the indicators were evident			
0% 0 9 $I = Fewer than half of the indicators were$	evident		
0% 0 9 2 = Half of the indicators were evident			
22% $2$ $9$ $3 = More than half of the indicators were e$	vident		
<b>78%</b> 7 9 $4 = All$ of the indicators were evident			

		Item	#2: Team Membership & At	tendanc	e	
	_		Indicator	%	#Yes	Total Applic
A.) Mothe	er is a team	member a	and present at the meeting.	83%	5	6
B.) Father	is a team	member ar	nd present at the meeting.	60%	3	5
C.) Child	is a team n	nember an	d present at the meeting.	100%	8	8
D.) A key present.	natural/int	formal sup	port for the family is a team member and	33%	3	9
-	ut-of-home	providers	are team members and are present.	86%	6	7
			Item #2 Score			
%	Yes	Total	# of Indicators Eviden	t		
0%	0	9	0 = None of the indicators were evident			
0%	0	9	I = Fewer than half of the indicators were e	vident		
11%	1	9	2 = Half of the indicators were evident			
44%	4	9	3 = More than half of the indicators were even	rident		
22%	2	9	4 = All of the indicators were evident			
		It	em #3: Team Member Involv	ement		
		,	[m.]:aa4am	0/	UTT	TD 4 1 4 10
		J	Indicator	%	#Yes	Total Applic
A.) Was the	he mother		volved in the Family Team Meeting?	83%	# <b>Yes</b> 5	6
·		actively in				
B.) Was th	he father ac	actively in	volved in the Family Team Meeting?	83%	5	6
B.) Was the C.) Was the D.) Was the	he father ac	actively invetively invetively invetively invetival/inform	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively	83%	5	6 5
B.) Was the C.) Was the D.) Was the involved in	he father ache child ache key natu	actively investively investively investively investigated in the control of the c	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively	83% 60% 100%	5 3 8	6 5 8
B.) Was the C.) Was the D.) Was the involved in E.) Was the E.) Was the E.)	he father ache child ache key natu	actively investively investively investively investigated in the control of the c	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  hal support for the family actively  Meeting?	83% 60% 100% 33%	5 3 8 3	6 5 8 9
B.) Was the C.) Was the involved in E.) Was the meeting?	he father ache child ache key natural the Familine key out	actively investively investively involuted in the control of the c	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively  Meeting?  rovider actively involved in the team	83% 60% 100% 33% 86%	5 3 8 3	6 5 8 9
B.) Was the C.) Was the D.) Was the involved in E.) Was the E.) Was the E.)	he father ache child ache key natu	actively investively investively investively investigated in the control of the c	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score	83% 60% 100% 33% 86%	5 3 8 3	6 5 8 9
B.) Was the C.) Was the involved in E.) Was the meeting?	he father ache child ache key natural the Familian key out	actively investively investively investively investigated in the control of the c	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Eviden	83% 60% 100% 33% 86%	5 3 8 3	6 5 8 9
B.) Was the C.) Was the involved in E.) Was the meeting?	he father ache child ache key natural the Familia key out	actively investively investively investively investively investigated in the control of home properties of the control of the	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Eviden  0 = None of the indicators were evident	83% 60% 100% 33% 86%	5 3 8 3	6 5 8 9
B.) Was the C.) Was the involved in E.) Was the meeting?  %  0%  0%	he father ache he key naturn the Famine key out	actively investively investively investively investively investigated by the second se	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively  Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Eviden  0 = None of the indicators were evident  I = Fewer than half of the indicators were e	83% 60% 100% 33% 86%	5 3 8 3	6 5 8 9

			Item #4: Facilitator Effective	eness		
		]	Indicator	%	#Yes	Total Applic
identifying related to Manageme objective i	g and/or re safety thre ent Invento is no longe	viewing apats and/or ory (YLS/Or or reunifica	effectively assist the team members in oppropriate outcomes that are directly Youth Level of Service/Case CMI) elements OR if the permanency tion or family preservation, with ed to achieving the permanency	100%	9	9
*	g and/or re		effectively assist the team member in oppropriate needs that are directly related	100%	9	9
identifying		viewing ap	effectively assist the team members in oppropriate strategies that are directly	100%	9	9
	g appropria		effectively assist the team members in nal strengths to help execute identified	100%	9	9
			ly assist the family in identifying and/or help execute identified strategies?	89%	8	9
	e facilitato d tradition		rate a respect for the family's values,	100%	9	9
			manage disagreement and conflict and ls, and motivations of team members?	100%	4	4
			Item #4: Score			
%	Yes	Total	# of Indicators Evider	nt		
0%	0	9	0 = None of the indicators were evident			
0%	0	9	I = Fewer than half of the indicators were a	evident		
0%	0	9	2 = Half of the indicators were evident			
11%	1	9	3 = More than half of the indicators were e	vident		
89%	8	9	4 = All of the indicators were evident			

		S	outheast Service A	Area		
			Total ‡	of Planne	d Reviews	37
Report P	eriod: I	Vovembe	er 2010 - January 2011	3	Cancelled	2
	Nu	mber of l	Meeting Attendees:	Average	Entered	Total Applic
* All atter	ndees incl	luding CF.	S Specialist, Service Coordinator and/or meeting facilitator.	5	35	181
•	CFS Spe	cialist wa	as Present at the Meeting:	%	#Yes	Total Applic
		CF	S Specialist was Present at the Meeting:	26%	9	35
		Lengt	th of Meeting:	%	#Yes	Total Applic
			Less than 1 hour	63%	22	35
			1 and half hours	34%	12	35
			2 hours	3%	1	35
			Over 2 hours	0%	0	35
		Locati	on of Meeting:	%	#Yes	Total Applic
			In the Family Home	37%	13	35
			Not in the Family Home	63%	22	35
		]	ITEM #1: Facilitator Prepar	ation		
		I	ndicator	%	#Yes	Total Applic
			eting, did the facilitator explain the at Family Team Meeting?	77%	27	35
B.) Was the	e facilitato	or prepared	for the Family Team Meeting?	97%	34	35
C.) Did the		or have nee	eded documents and materials prior to	96%	23	24
D.) Did the	facilitato he meetin		ze the Family Team Meeting content at ng next steps, timeframes and	77%	27	35
			Item #1 Score			
%	Yes	Total	# of Indicators Eviden	t		
3%	1	35	0 = None of the indicators were evident			
9%	3	35	I = Fewer than half of the indicators were expression for the second section $I = Fewer than half of the second section for the second section I = Fewer than half of the second section for the second section for the second section I = Fewer than half of the indicators were second section for the second section for the second section I = Fewer than half of the indicators were second section for the second section for the second section I = Fewer than half of the indicators were second section for the second section I = Fewer than half of the indicators were second section for the second section I = Fewer than half of the indicators were second section for the second section I = Fewer than half of the indicators were second section for the second section I = Fewer than half of the second section for the second section for the second section I = Fewer than half of the second section for the section for the second section for the section for the second section for th$	evident		
3%	1	35	2 = Half of the indicators were evident			
20%	7	35	3 = More than half of the indicators were even	ident		
66%	23	35	$4 = All  ext{ of the indicators were evident}$			

		Item	#2: Team Membership & At	tendan	ce	
	•		Indicator	%	#Yes	Total Applic
A.) Mothe	er is a team	member a	and present at the meeting.	79%	27	34
B.) Father	is a team	member ar	nd present at the meeting.	30%	9	30
C.) Child	is a team n	nember an	d present at the meeting.	83%	19	23
D.) A key present.	natural/in	formal sup	port for the family is a team member and	17%	6	35
•	ut-of-home	providers	are team members and are present.	<b>79%</b>	15	19
			Item #2 Score			
%	Yes	Total	# of Indicators Eviden	t		
0%	0	35	0 = None of the indicators were evident			
26%	9	35	I = Fewer than half of the indicators were e	vident		
31%	11	35	2 = Half of the indicators were evident			
40%	14	35	3 = More than half of the indicators were ev	rident		
3%	1	35	4 = All of the indicators were evident			
		It	em #3: Team Member Involv	ement		
		1	Indicator	0/	1137	
		_	Hulcatol	<b>%</b>	#Yes	Total Applic
A.) Was tl	he mother		volved in the Family Team Meeting?	82%	# <b>Yes</b> 28	Total Applic  34
		actively in				
B.) Was th	ne father a	actively in	volved in the Family Team Meeting?	82%	28	34
B.) Was th	ne father ac	actively invotively invo	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  all support for the family actively	82%	28	34
B.) Was the C.) Was the D.) Was the involved in E.) Was the E.) Was the E.)	ne father ac ne child ac ne key natu n the Fami	actively involutively involutely involutely involutely involutely involutely Team N	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  all support for the family actively	82% 30% 83%	28 9 19	34 30 23
B.) Was the C.) Was the D.) Was the involved i	ne father ac ne child ac ne key natu n the Fami	actively involutively involutely involutely involutely involutely involutely Team N	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  hal support for the family actively  Meeting?	82% 30% 83% 14%	28 9 19 5	34 30 23 35
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	ne father ac ne child ac ne key natu n the Fami ne key out	actively involutively involutely involutely involutely involutely involutely involutely Team Northogonal Northogon	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively  Meeting?  rovider actively involved in the team	82% 30% 83% 14% 84%	28 9 19 5	34 30 23 35
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	ne father ac ne child ac ne key natu n the Fami	actively involutely involutely involutely involutely involutely involutely involutely Team Nof home processing the second of the second involutely Total	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score	82% 30% 83% 14% 84%	28 9 19 5	34 30 23 35
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	ne father ache child ache key naturn the Famine key out  Yes  0	actively involutively involutely involutely involutely involutely involutely involutely Team Northogonal Northogon	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Evident	82% 30% 83% 14% 84%	28 9 19 5	34 30 23 35
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?  %  0%  26%	ne father achie child achie key naturn the Famine key out	actively involutively involutively involution in the control of th	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  all support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Evident  0 = None of the indicators were evident	82% 30% 83% 14% 84%	28 9 19 5	34 30 23 35
B.) Was the C.) Was the D.) Was the involved in E.) Was the meeting?	ne father ache child ache key naturn the Famine key out  Yes  0  9	actively involutively involutional informatily Team North from the property of	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  all support for the family actively  Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Evident  O = None of the indicators were evident  I = Fewer than half of the indicators were e	82% 30% 83% 14% 84%	28 9 19 5	34 30 23 35

Item #4: Facilitator Effectiveness									
Indicator					#Yes	Total Applic			
A.) Was the facilitator able to effectively assist the team members in identifying and/or reviewing appropriate outcomes that are directly related to safety threats and/or Youth Level of Service/Case Management Inventory (YLS/CMI) elements OR if the permanency objective is no longer reunification or family preservation, with outcomes that are directly related to achieving the permanency objective.					29	35			
B.) Was the facilitator able to effectively assist the team member in identifying and/or reviewing appropriate needs that are directly related to outcomes?					31	35			
C.) Was the facilitator able to effectively assist the team members in identifying and/or reviewing appropriate strategies that are directly related to the identified needs?					30	35			
D.) Was the facilitator able to effectively assist the team members in identifying appropriate functional strengths to help execute identified strategies?					28	35			
E.) Did the facilitator effectively assist the family in identifying and/or reviewing informal supports to help execute identified strategies?					24	35			
F.) Did the facilitator demonstrate a respect for the family's values, beliefs, and traditions?					34	35			
G.) Was the facilitator able to manage disagreement and conflict and elicit underlying interests, needs, and motivations of team members?					11	14			
			Item #4: Score						
%	Yes	Total	# of Indicators Eviden	# of Indicators Evident					
0%	0	35	0 = None of the indicators were evident						
9%	3	35	I = Fewer than half of the indicators were evident						
11%	4	35	2 = Half of the indicators were evident						
26%	9	35 35	3 = More than half of the indicators were evident 4 = All of the indicators were evident						
54%	19								

Western Service Area						
	12					
Report Period: November 2010 - Janua	# Cancelled		0			
Number of Meeting Attendees:	Average	Entered	Total Applic			
* All attendees including CFS Specialist, Service C	6	12	76			
CFS Specialist was Present at the M	Ieeting:	%	#Yes	<b>Total Applic</b>		
CFS Specialist was Pres	ent at the Meeting:	92%	11	12		
Length of Meeting:		%	#Yes	Total Applic		
	Less than 1 hour	33%	4	12		
	1 and half hours	67%	8	12		
	2 hours	0%	0	12		
	Over 2 hours	0%	0	12		
Location of Meeting:		%	#Yes	<b>Total Applic</b>		
I.	8%	1	12			
Not i.	92%	11	12			
ITEM #1: Facilitator Preparation						
Indicator	%	#Yes	<b>Total Applic</b>			
A.) At the beginning of the meeting, did the facilitate purpose and goals of the current Family Team Meeting.	67%	8	12			
B.) Was the facilitator prepared for the Family Tea	100%	12	12			
C.) Did the Facilitator have needed documents and the meeting?	<b>75%</b>	6	8			
D.) Did the facilitator summarize the Family Team the end of the meeting, including next steps, timefresponsibilities?	100%	12	12			
Item #1 Sco	ore					
% Yes Total	# of Indicators Evider	nt				
0% 0 12 0 = None of the indices	cators were evident					
	I = Fewer than half of the indicators were evident					
0% 0 12 2 = Half of the indicates	2 = Half of the indicators were evident					
50% 6 12 $3 = More than half of$						
50% 6 12 $4 = All$ of the indicate						

		Item	#2: Team Membership & A	ttendanc	ee			
Indicator					#Yes	<b>Total Applic</b>		
A.) Mother is a team member and present at the meeting.				100%	12	12		
P. Father is a team member and present at the meeting				260/	1	11		
D.) Famer	B.) Father is a team member and present at the meeting. 36% 4					11		
C.) Child is a team member and present at the meeting.					3	6		
D.) A key natural/informal support for the family is a team member					5	12		
and presen		nroviders	are team members and are present.	750/	6	8		
E.) Key o	ut-01-1101110	providers	are team members and are present.	75%	0	0		
			Item #2 Score					
%	Yes	Total	# of Indicators Evide	ent				
0%	0	12	0 = None of the indicators were evident					
25%	3	12	I = Fewer than half of the indicators wer	e evident				
17%	2	12	2 = Half of the indicators were evident					
42%	5	12	3 = More than half of the indicators were evident					
17%	2	12	4 = All of the indicators were evident	1				
		Ite	em #3: Team Member Invol	vement				
Indicator % #Yes								
		L	ndicator	%	#Yes	Total Applic		
A.) Was ti	he mother		ndicator volved in the Family Team Meeting?	100%	# <b>Yes</b> 12	Total Applic 12		
		actively in						
B.) Was th	he father a	actively in	volved in the Family Team Meeting?	100%	12	12		
B.) Was the C.) Was the D.) Was the	he father a	actively invetively invetively invetively invetival/inform	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively	100% 36%	12	12		
B.) Was the C.) Was the D.) Was the involved in	he father ache child ache key natu	actively invertively invertively invertively invertible.	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively	100% 36% 50%	12 4 3	12 11 6		
B.) Was the C.) Was the involved in E.) Was the involved in E.) Was the involved in E.)	he father ache child ache key natu	actively invertively invertively invertively invertible.	volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? hal support for the family actively Meeting?	100% 36% 50% 42%	12 4 3 5	12 11 6 12		
B.) Was the C.) Was the involved in E.) Was the meeting?	he father ache child ache key naturn the Fami	actively investively investively involuted in the control of the c	volved in the Family Team Meeting? olved in the Family Team Meeting? olved in the Family Team Meeting? nal support for the family actively Meeting? rovider actively involved in the team	100% 36% 50% 42% 88%	12 4 3 5	12 11 6 12		
B.) Was the C.) Was the involved in E.) Was the meeting?	he father ache child ache key natu	actively invertively invertively invertively invertible.	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score	100% 36% 50% 42% 88%	12 4 3 5	12 11 6 12		
B.) Was the C.) Was the involved in E.) Was the meeting?	he father ache child ache key naturn the Famine key out  Yes  0	actively investively investively investively investively investigated in the control of the cont	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively  Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Evide	100% 36% 50% 42% 88%	12 4 3 5	12 11 6 12		
B.) Was the C.) Was the involved in E.) Was the meeting?  % 0% 17%	he father ache he key natural the Familian the Familian key out  Yes  0 2	actively investively investively investively investively investigated in the control of the cont	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Evide  0 = None of the indicators were evident	100% 36% 50% 42% 88%	12 4 3 5	12 11 6 12		
B.) Was the C.) Was the involved in E.) Was the meeting?	he father ache child ache key naturn the Famine key out  Yes  0	actively investively investively investively investively investigated in the control of the cont	volved in the Family Team Meeting?  olved in the Family Team Meeting?  olved in the Family Team Meeting?  nal support for the family actively  Meeting?  rovider actively involved in the team  Item #3 Score  # of Indicators Evide  0 = None of the indicators were evident  I = Fewer than half of the indicators were	100% 36% 50% 42% 88%	12 4 3 5	12 11 6 12		

Item #4: Facilitator Effectiveness								
Indicator					#Yes	Total Applic		
A.) Was the facilitator able to effectively assist the team members in identifying and/or reviewing appropriate outcomes that are directly related to safety threats and/or Youth Level of Service/Case Management Inventory (YLS/CMI) elements OR if the permanency objective is no longer reunification or family preservation, with outcomes that are directly related to achieving the permanency objective.				100%	12	12		
B.) Was the facilitator able to effectively assist the team member in identifying and/or reviewing appropriate needs that are directly related to outcomes?					12	12		
C.) Was the facilitator able to effectively assist the team members in identifying and/or reviewing appropriate strategies that are directly related to the identified needs?					12	12		
D.) Was the facilitator able to effectively assist the team members in identifying appropriate functional strengths to help execute identified strategies?					9	12		
E.) Did the facilitator effectively assist the family in identifying and/or reviewing informal supports to help execute identified strategies?					9	12		
F.) Did the facilitator demonstrate a respect for the family's values, beliefs, and traditions?					12	12		
G.) Was the facilitator able to manage disagreement and conflict and elicit underlying interests, needs, and motivations of team members?					4	4		
			Item #4: Score					
%	Yes	Total	# of Indicators Evident					
0%	0	12	0 = None of the indicators were evident					
0%	0	12	1 = Fewer than half of the indicators were evident					
0%	0	12	2 = Half of the indicators were evident  3 = More than half of the indicators were evident					
33% 67%	8	12 12	3 = More than half of the indicators were evident					
07/0	0/70   0   12   7 - An of the matchiors were evident							